



# City of Burlingame

BURLINGAME CITY HALL  
501 PRIMROSE ROAD  
BURLINGAME, CA 94010

## Meeting Agenda - Final City Council

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Monday, November 5, 2018

7:00 PM

Council Chambers

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### **CLOSED SESSION - 6:00 p.m. - Conference Room A**

- a. Approval of the Closed Session Agenda
- b. Closed Session Community Forum: Members of the Public May Address the Council on any Item on the Closed Session Agenda at this Time
- c. Adjournment into Closed Session
- d. Conference with Labor Negotiators (Gov. Code Section 54957.6)  
City Designated Representatives: Timothy L. Davis and Sonya M. Morrison  
Employee Organizations: Burlingame Police Officers Association, Burlingame Police Sergeants Association, Association of Police Administrators, and Teamsters

**Note: Public comment is permitted on all action items as noted on the agenda below and in the non-agenda public comment provided for in item 7.**

**Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Mayor may adjust the time limit in light of the number of anticipated speakers.**

**All votes are unanimous unless separately noted for the record.**

**1. CALL TO ORDER - 7:00 p.m. - Council Chambers**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ROLL CALL**

**4. REPORT OUT FROM CLOSED SESSION**

**5. UPCOMING EVENTS**

**6. PRESENTATIONS**

- a. Fire Prevention Month Presentation by Central County Fire Department

- b. Violins of Hope Presentation
- c. Burlingame Aquatic Center Presentation

## 7. PUBLIC COMMENTS, NON-AGENDA

*Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.*

## 8. APPROVAL OF CONSENT CALENDAR

*Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.*

- a. Adoption of City Council Meeting Minutes October 15, 2018  
**Attachments:**     [Meeting Minutes](#)
  
- b. Adoption of a Resolution Accepting the Installation of Synthetic Turf and the Purchase of a Groomer, Sweeper, and Maintenance Plan for Murray Field, City Project No. 84130  
**Attachments:**     [Staff Report](#)  
                          [Resolution](#)  
                          [Final Progress Payment](#)
  
- c. Adoption of a Resolution Approving the Procurement of Five Vehicles for the City's Fleet System  
**Attachments:**     [Staff Report](#)  
                          [Resolution](#)  
                          [Summary of Bids](#)  
                          [NJPA Contract Acceptance and Award Letter](#)
  
- d. Adoption of a Resolution Authorizing the City Manager to Execute Customer Work Order Agreements with San Mateo County Energy Watch for Energy Efficiency Projects and an Agreement with PG&E for On-Bill Financing  
**Attachments:**     [Staff Report](#)  
                          [Resolution](#)  
                          [SMCEW Work Order Agreements](#)  
                          [PG&E OBF Agreement Template](#)

- e. Adoption of a Resolution Approving the Tentative and Final Parcel Map (PM 18-06), Merger of Lots 1, 17, 18, 19, 20, 21, 22 and a Portion of Lot 16, Block 20, Map of Lyon and Hoag Subdivision at 920 Bayswater Avenue

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Final Parcel Map](#)  
                          [August 13, 2018 Planning Commission Minutes](#)

- f. Adoption of a Resolution Approving the Annual Report on the Status of Impact Fees Collected as of June 30, 2018, Pursuant to the Mitigation Fee Act (Government Code Section 66000 et seq.), and Making Required Findings Related to the City's Development Impact Fees

Attachments:     [Staff Report](#)  
                          [Resolution](#)

- g. Adoption of a Resolution Accepting the Procurement of a Prefabricated Restroom from CXT, Inc. and the Site Preparation Work by Timberline Engineering for the Washington Park Restroom, City Project No. 85050

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Final Progress Payment](#)

- h. Adoption of a Resolution to Approve the 2018 Tourism Business Improvement District Annual Report and to Give Notice of Intent to Levy Assessments for 2019

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Annual Report](#)

- i. Approval of Out-of-State Travel for City Staff

Attachments:     [Staff Report](#)  
                          [Cost Estimate Summary](#)

- j. Acceptance of a Proclamation Honoring Anson Burlingame and the 150th Anniversary of the Burlingame Treaty on US-China Relations

Attachments:     [Staff Report](#)  
                          [Proclamation](#)

## 9. PUBLIC HEARINGS (Public Comment)

## 10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

a. Consideration of Appointments to the Traffic, Safety & Parking Commission

Attachments: [Staff Report](#)

b. Consideration of Appointments to the Beautification Commission

Attachments: [Staff Report](#)

c. Consideration of Appointments to the Parks & Recreation Commission

Attachments: [Staff Report](#)

d. Approval of the Schematic Design and Phasing Plan for the New Community Center

Attachments: [Staff Report](#)

[LSA Memorandum](#)

[Rendering - Burlingame Avenue side](#)

[Rendering - Park side](#)

e. Consideration of the General Plan Update and Environmental Impact Report (EIR)

Attachments: [Staff Report](#)

[Draft General Plan - Public Review Draft \(August 2017\)](#)

[Draft Environmental Impact Report \(DEIR\)](#)

[Final Environmental Impact Report \(FEIR\)](#)

[Exhibit A: Responses to Draft GP public comments](#)

[Exhibit B: Draft General Plan public comments – original correspondence](#)

[Exhibit C: Implementation Programs errata/edits](#)

[Exhibit D: 75 CNEL Noise Contour errata/edits](#)

[Planning Commission Meeting Minutes - October 22, 2018](#)

f. Discussion of Mayor Brownrigg's Recommendation that the City Hire a Public Space Design Firm to Assist with the Design of the Public Square within the Post Office Project

Attachments: [Staff Report](#)

## 11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

*Councilmembers report on committees and activities and make announcements.*

a. Vice Mayor Colson's Committee Report

Attachments: [Committee Report](#)

## 12. FUTURE AGENDA ITEMS

### 13. ACKNOWLEDGMENTS

*The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission and Library Board of Trustees are available online at [www.burlingame.org](http://www.burlingame.org).*

### 14. ADJOURNMENT

*Notice: Any attendees wishing accommodations for disabilities please contact the City Clerk at (650)558-7203 at least 24 hours before the meeting. A copy of the Agenda Packet is available for public review at the City Clerk's office, City Hall, 501 Primrose Road, from 8:00 a.m. to 5:00 p.m. before the meeting and at the meeting. Visit the City's website at [www.burlingame.org](http://www.burlingame.org). Agendas and minutes are available at this site.*

**NEXT CITY COUNCIL MEETING - Study Session on Residential Impact Fees  
on Wednesday, November 14, 2018 at 6:30 p.m.**

**Next Regular City Council meeting - Monday, November 19, 2018**

**VIEW REGULAR COUNCIL MEETING ONLINE AT [www.burlingame.org/video](http://www.burlingame.org/video)**

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the Water Office counter at City Hall at 501 Primrose Road during normal business hours.*