



general plan and zoning ordinance update

Community Advisory Committee Introduction

Thank you for your interest in being a part of the Community Advisory Committee (CAC) for the City of Burlingame's General Plan and Zoning Ordinance Update (GPU). This is a unique opportunity to be actively engaged in planning the future of our great city! The information below provides an overview about the roles and expectations for each CAC member:

About the General Plan and Zoning Ordinance Update

The General Plan is the City of Burlingame's overarching policy document, and governs all land use, transportation, environmental, economic development, historic preservation, sustainability and community health decision made by the City Council. The document also articulates the community's vision for the future and will guide growth, change and development in Burlingame for the next 25 years. Since the City has not updated its General Plan in over 30 years, this is an opportunity to preserve Burlingame's assets and strategically prepare for change. The General Plan helps answer the question: "How do we want Burlingame to look, function and be experienced in 2040?" The Zoning Ordinance is the City's primary regulator document that defines the specific standards and requirements necessary to implement the General Plan.

General Plan Community Engagement

The public outreach process for the GPU will involve a broad range of individuals in the planning process. They will participate by providing information on current needs, issues, and opportunities; encouraging ideas regarding a clear vision for Burlingame's future; and receiving specific input on alternatives and policy concepts. The CAC is a critical part of this engagement process, and will play an important role in plan and policy development.

About the Community Advisory Committee

The CAC will represent a range of community interests to advise the project team during the development of the GPU. Members will include representatives from a variety of organizations and perspectives including neighborhood groups, business groups, transportation and housing

advocacy groups, and environmental organizations, as well as residents representing a range of perspectives, including youth and seniors.

Role of the Community Advisory Committee

The role of this committee is to connect with the various communities and stakeholders of Burlingame for the purpose of advising and making recommendations to the Planning Commission and City Council. The CAC will be active participants in the planning process at each stage, from visioning through adoption.

Expectations of Community Advisory Committee Members

Each CAC member is expected to attend and be an active participant at all 12 meetings. CAC members will serve as liaisons to their constituent groups, inviting input into the process and encouraging community participation in public events, community workshops, and online surveys.

Community Advisory Committee Meetings

The CAC will meet up to 12 times during the course of this 30-month process to review and discuss emerging concepts and strategies, draft work products, and community input. Each meeting will last about between 90 minutes and two hours, to be held on weeknight evenings at City Hall. All CAC meetings will be open to the public and will include public comment periods.

Your input and insights to this project are valuable to the City! We hope you will consider working with us on this important project. Please contact me if you have any questions or wish to discuss this further.

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